

ATTENDANCE RECORD SHEET - December 2019

NAME: Christine Mae R. Legarde

Passport No: EB6819891

POST:

DATE		Working Hours			Signature	Remarks
		FROM	TO	Total		
06-Dec	Friday	6:00	3:00	8 hours	Tina	
07-Dec	Saturday	6:00	3:00	8 hours	Tina	
08-Dec	Sunday	6:00	3:00	9 hours	Tina	
09-Dec	Monday	Day off	Day off		Tina	
10-Dec	Tuesday	Day off	Day off		Tina	
11-Dec	Wednesday	6:00	3:00	8 hours	Tina	
12-Dec	Thursday	6:00	3:00	8 hours	Tina	
				41 hours		

13-Dec	Friday	6:00	3:00	8 hours	Tina	
14-Dec	Saturday	6:00	3:00	8 hours	Tina	
15-Dec	Sunday	6:00	3:00	8 hours	Tina	
16-Dec	Monday	Day off	Day off		Tina	
17-Dec	Tuesday	Day off	Day off		Tina	
18-Dec	Wednesday	6:00	3:00	8 hours	Tina	
19-Dec	Thursday	6:00	3:00	8 hours	Tina	
				40 hours		

20-Dec	Friday	6:00	3:00	8 hours	Tina	
21-Dec	Saturday	6:00	4:00	9 hours	Tina	
22-Dec	Sunday	6:00	3:00	8 hours	Tina	
23-Dec	Monday	Day off	Day off		Tina	
24-Dec	Tuesday	Day off	Day off		Tina	
25-Dec	Wednesday	6:00	3:00	8 hours	Tina	
26-Dec	Thursday	6:00	3:00	8 hours	Tina	
				41 hours		

27-Dec	Friday	6:00	3:00	8 hours	Tina	
28-Dec	Saturday	9:00	8:00	9 hours	Tina	
29-Dec	Sunday	9:00	7:00	8 hours	Tina	
30-Dec	Monday	10:00	7:00	8 hours	Tina	
31-Dec	Tuesday	6:00	3:00	8 hours	Tina	
01-Jan	Wednesday	6:00	3:00	8 hours	Tina	
02-Jan	Thursday	6:00	4:00	9 hours	Tina	
				58 hours		

03-Dec	Friday	6:00	3:00	8 hours	Tina	
04-Dec	Saturday	6:00	3:00	8 hours	Tina	
05-Dec	Sunday	6:00	3:00	8 hours	Tina	
				24 hours		

Prepared by: Christine Mae R. Legarde

Signature: Christine Mae

Date: 05/01/2020

Approved by:

Signature

Name:

Date: